



U.S. MISSION IN UZBEKISTAN
APPLICATION FOR FOREIGN NATIONAL EMPLOYMENT

Attach
photograph taken
within past 12
months

1. Position Applying for _____ Salary Requirement _____
2. Full name:
Last (surname) _____ First _____ Middle _____
3. Present address: _____
4. Phone number: _____
5. Do you have any: a) relatives that work for the Embassy: if yes, please list name, department where they work and how long they have been employed? _____
b) friends/or neighbors _____
6. How did you learn of this opening? a) Newspaper _____ b) Internet _____ c) Other _____
7. Date and place of birth _____
8. Current citizenship: _____
If you are not Uzbekistan citizen do you have work and/or residency permit? _____
9. Have you ever been in the
Armed/Military Forces? _____ Date Entered _____ Discharge Date _____
Yes _____ No _____
10. U.S. CITIZENSHIP: Do you have any claim to U.S. citizenship? YES _____ NO _____

Name of educational institution	Dates attended From ___ To ___	Type of degree or certificate	Dated received	Major subject/ field of study
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

11. LANGUAGES: (Identify the language and indicate extent of your competence for each: 5=professional translator/interpreter, 4=fluent; 3=good; 2=limited; 1= rudimentary; 0=not at all)

LANGUAGE	SPEAK	READ	WRITE	UNDERSTAND
English	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

12. Special qualifications and skills:
List any special skills you possess and equipment you can use such as forklifts, office equipment, certifications etc.

Typing speed: _____ words per minute

Training received:

List training received in areas applicable to the job in which you are applying.

13.

1) Employment: For each position you have held in the last ten (10) years, provide the following information in the space below. Use continuation sheets as needed. Begin with your present position and work backwards.

A. Name and full address of current employer: _____

B. Dates Worked (month/day/year): From: _____ To: _____

C. Exact title of position: _____

D. Salary (indicate if per week/month/year/etc):

Initial salary: _____ per _____ Final: _____ per _____

E. Name, Title and telephone number of immediate supervisor:

F. Description of work (describe duties, responsibilities and accomplishments):

14. G. Number of hours worked per week: _____, number of employees you supervised: _____

H. Reason for leaving: _____

2) Employment:

A. Name and full address of employer: _____

B. Dates Worked (month/day/year): From: _____ To: _____

C. Exact title of position: _____

D. Salary (indicate if per week/month/year/etc):

Initial salary: _____ per _____ Final: _____ per _____

E. Name, Title and telephone number of immediate supervisor: _____

F. Description of work (describe duties, responsibilities and accomplishments):

G. Number of hours worked per week: _____, number of employees you supervised: _____

H. Reason for leaving: _____

15. Have you ever worked for U.S. Government? Yes _____ No _____

Have you ever been dismissed or forced to resign from a position? Yes _____ No _____

Please explain: _____

16. When will you be available to start work? _____

17. Computer skills

How do you rate your computer skills (please circle):

5= excellent; 3= good; 1=fair; 0=none

List Computer programs in which you have experience:

18. Do you possess a valid driver's license? Yes _____ No _____ If yes, provide

Number _____ Expiration Date _____ Category (check one) A B C D

19. References

List three references other than relatives or previous employers.

	NAME	Mailing address	Telephone number	Occupation
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

20. If currently employed, may we contact your present employer for a reference? Yes _____ No _____

You must sign this application.

Read the following carefully before you sign.

1. I understand that any information I give may be investigated and that a false statement may be ground for not hiring me or for dismissal if I am selected.

2. I understand that, if I am provisionally selected, Embassy-required security and full medical clearances are requisite to continued employment.

3. I consent to the release of information about my ability and fitness for employment by employers, schools, law enforcement agencies and other individuals and organizations, to Embassy-authorized investigators and personnel staff.

4. I certify that, to the best of my knowledge, all of my statements are true, complete, and made in good faith.

Signature

Date